

## Lighthouse Retreat Volunteer Guidelines

Parents/guardians (volunteers and staff) are responsible for the actions of their children and should be supervised by their parents at all times. If your children are serving with you, we expect them to participate in all retreat activities and meetings.

As volunteers/staff, we do not leave the facility during the retreat unless there is a scheduled retreat outing. If retreat families leave the facility to shop, sightsee, or for any other reason, they must take all children under 21 years with them - (even if they're only going to be gone for a short while) The one exception to this rule is "Parent's Night-Out". The Lighthouse volunteers are not allowed to drive Lighthouse families.

### **We expect volunteers and staff to:**

- show common courtesy and respect for all retreat participants.
- submit to the authority of the team leader(s).
- seek to be sensitive to the culture in words and actions.
- refrain from any activity/behavior that might be a stumbling block to our team or those around us.
- report any accidents/injuries or concerns to a Lighthouse staff member as soon as possible.
- never be alone with a child or someone of the opposite sex. Always travel in groups of 3.
- be on time to all retreat activities.
- wear modest one-piece bathing suits and be sure to bring a cover-up.

### **Privacy:**

To protect the privacy of individuals attending the retreat, all names and situations are a matter of confidentiality and are not to be shared with anyone else or discussed in a public place. Thank you.

### **Visitors:**

Please let us know if you are expecting any visitors during the retreat. All visitors need to be pre-approved.

### **Swimming:**

All individuals under 16 years of age (15 and under) must be accompanied & supervised by a parent at the beachfront/pool. No solo swimming (beach or pool). There is no lifeguard on duty at the pool or on the beach. All retreat participants must abide by the following "FLAG" guidelines::

**Red/Double Red Flag—High Hazard -ABSOLUTELY NO ONE IN THE WATER!**

### **Other Policies:**

- The Lighthouse is a dry campus, no alcohol. If alcohol is found in your possession, it will be grounds for dismissal from the retreat.
- There is no smoking in ANY of the houses or outdoor common areas at the retreat.
- No fireworks and/or firearms are allowed at the retreat.
- Sorry, no pets are allowed at the retreat.
- The Lighthouse is not responsible for the loss of any personal property. Please keep valuables locked or with you during your stay. There are no keys to bedrooms.
- Retreat families **may not solicit ANY gifts or service** from the volunteers, donors or individuals in the community during or after the retreat.
- Retreat families **may not receive gifts or service** apart from the Lighthouse program during the retreat.
- After the retreat, small gifts may be given or reasonable acts of service may be offered/provided by volunteers.
- Please notify Lighthouse if gifts or acts of service are solicited by retreat families. *(There are oncology programs and support services available where we can direct them.)*